



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE  
**DEPARTMENT OF STATE**  
DIVISION OF PROFESSIONAL REGULATION

TELEPHONE: (302) 744-4500  
FAX: (302) 739-2711  
WEBSITE: WWW.DPR.DELAWARE.GOV

**PUBLIC MEETING MINUTES: BOARD OF LANDSCAPE ARCHITECTURE**

**MEETING DATE AND TIME: Thursday, August 8, 2013 at 9:00 a.m.**

**PLACE:** Conference Room B, Cannon Bldg,  
861 Silver Lake Blvd Dover, DE 19904

**MINUTES FOR APPROVAL:**

**MEMBERS PRESENT**

Jeffrey Seemans, Professional Member, Secretary  
Rachel Dunning, Public Member, Treasurer  
William Bullock, Public Member  
Jeff Clark, Professional Member

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Jennifer Singh, Deputy Attorney General  
Lisa Smith, Administrative Specialist II  
Jessica Williams, Administrative Specialist II

**MEMBERS ABSENT**

Eric Wahl, President

**ALSO PRESENT**

Susan L. Arnold, Court Reporter – Wilcox & Fetzer

**CALL TO ORDER**

Mr. Seemans called the meeting to order 9:00 a.m.

**REVIEW OF MINUTES**

The Board reviewed the minutes for the May 9, 2013 meeting. Mr. Bullock made a motion, seconded by Ms. Dunning, to approve the minutes as presented with minor changes regarding Board Members in attendance and the next scheduled meeting date. Motion unanimously carried.

**UNFINISHED BUSINESS**

**Review Proposed Language for Rule 7.0**

The Board reviewed the proposed revisions to the rules and regulations pertaining to Continued Education. The Board discussed potential changes to have a Board member appointed to pre-approve CE courses. A motion was made by Mr. Clark and seconded by Mr. Bullock to table this agenda item for additional discussion until after the Rules and Regulations Public Hearing.

## **RULES AND REGULATIONS PUBLIC HEARING**

At 9:17a.m., Mr. Seemans called the public hearing to order. Verbatim testimony was taken by the court reporter. Ms. Singh stated the purpose of the hearing. The following items were marked as Board Exhibits for the record: Board Exhibit 1 – News Journal publication affidavit and Board Exhibit 2 – Delaware State News publication affidavit. The Board members introduced themselves for the record. Mr. Seemans opened the floor to the public for comments, for which there were none. The Board will deliberate on the proposed regulations and any public comments during their November 14, 2013 meeting. The Board went off the record at 9:19 a.m.

## **UNFINISHED BUSINESS**

After the Rules and Regulation Hearing Mr. Clark made a motion seconded by Mr. Bullock to reopen discussion stating recommendations for a change to clarify the language.

Mr. Seemans stated that the draft needs more work and more discussion and that there are many opportunities to obtain CE's which are not listed under Rule 7.0 (7.1.3) and fall under the umbrella of safety and welfare. Mr. Seemans stated that sometimes taking only the courses listed can be cumbersome and expensive.

Mr. Clark was more supportive of adding courses to Rule 7.1.3 rather than creating a new process. Ms. Singh stated that she will prepare a draft of potential criteria for courses not listed in Rule 7.1.3.

Mr. Clark volunteered to bring LA-CES criteria to the November Board meeting for the Board to review, which may assist them in encouraging course providers to obtain approval of continuing education through LA-CES.

### **Discussion Regarding Pre-Sunset Information Gathering**

Ms. Singh advised the Board that they have not been selected for the Sunset Review.

## **NEW BUSINESS**

### **Ratification of Certificate of Authorization – Site Resources, Inc.**

Mr. Clark made a motion, seconded by Ms. Dunning to ratify the application for the certificate of authorization for Site Resources, Inc. Motion unanimously carried.

### **Review of Landscape Architect Application by Reciprocity**

Mr. Clark made a motion which was seconded by Mr. Bullock to Propose to Deny the application submitted by David Schreder stating that he does not meet "Statutory Qualifications". The motion was unanimously carried.

## **Other Business before the Board (For Discussion Only)**

The Bill passed the House but not the Senate. The Bill will be introduced again during the January session.

## **Correspondence**

There was no correspondence.

**Public Comment**

There was no public comment.

**Next Meeting Date**

The Board will hold the next meeting February 13, 2014 at 9:00 a.m., in Conference Room “B” of the Cannon Bldg., 861 Silver Lake Blvd., Dover, Delaware.

**Adjournment**

Ms. Dunning made a motion to adjourn the meeting, seconded by Mr. Bullock. The meeting was adjourned at 11:19 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Lisa Smith".

Lisa Smith  
Administrative Specialist II  
Board of Landscape Architects